



ANNUAL REPORT 2016

Skyline CAP, Inc.

CONTENTS

Administrative Offices

532 S. Main Street
PO Box 588
Madison, Virginia 22727
Phone: (540) 948-2237

45C Business Park Dr.
Ruckersville, VA 22968
Phone: 434-985-6066
Fax: 434-985-6035

www.skylinecap.org

Message from our President
Mission and Vision
Serving Our Community
Education
Housing
Community Outreach
Economic Impact
Community Impact
Success Stories
Expenditures
Revenues
Auditor's Reports
Customer Service Surveys
Thank You



Message from Jerry Butler – Board Chair

Dear Friends,

We are happy to bring you Skyline CAP's 2015-2016 Annual Report. As a Board member serving both as an elected official and now as a representative of our client sector, I have had the opportunity to see first-hand how community action works to bring services to families and communities. Skyline CAP was designated as the areas only Community Action Agency in 1990 for Greene and Madison County and expanded later into Orange County. Additionally, we provide Head Start preschool services to Madison, Green, Rappahannock, Warren, Page and Shenandoah County families. By the way, only one CAA and one Head Start program is designated in a service area, so we are thankful for this opportunity.

This past year, Skyline continued to work toward its mission to move families toward self-sufficiency. We do this through programs and services that offers financial literacy skills, pre-school education, advocacy, and home repair for safe housing. Families of very young children are prepared for kindergarten and teenagers are prepared for access to post secondary education or the workforce.

Our Annual Report is a summary of our accomplishments this past year. We have thirteen families living in rental units owned and maintained by Skyline CAP. Senior Homeowners in need of critical home repairs received the benefit of local home repair experts. Leveraging resources help us to complete projects that might otherwise be too costly. You'll also see in the report how our Head Start services benefit children and their families as they get ready to navigate the public school system and how our services are "bundled" to fill the gaps left behind when a family may not qualify for social service benefits.

Thank you for your support and remembering to consider Skyline CAP in your giving plan at the end of each year.

Jerry

*Staff collectively with 92 years of
Community Action experience*

Board of Directors

Jerry Butler, President
Joanne Burkholder, VP
Gary Forest, Treasurer
Tanya Givens, Secretary
Jonathan Weakley
Delano "Dink" Kries –Secretary
Donald Reiss
Larry Sappington
Peter Work
Tonia White
Brittney Phillips
Matthew Lazar

Executive Director
Kim Frye Smith



*Jerry Butler, Board President with
Joanne Burkholder, Vice-President
Skyline CAP, Inc.*



OUR VISION AND MISSION STATEMENTS

Mission: To strengthen our communities by improving the lives of those in need through actions promoting self-sufficiency. We seek to eliminate the impact of poverty by focusing on education, housing stability and economic opportunities. **(Approved 8/29/2016)**

Vision: Our vision for the future is that all low to moderate income individuals within the Skyline CAP service area will have access to education, housing and economic opportunities and services necessary to achieve self-sufficiency. **(Approved 8/29/16)**

Head Start– Paperback Pups



Community Service



Board Member Don Reiss— helping out with repairs at Duplex Lane Apartments

Helping People, Changing Lives



SERVING OUR COMMUNITY

Skyline Community Action Partnership, Inc. is the designated Community Action Agency established in 1990 to service Greene, Madison and Orange Counties. The Agency provides a range of programs and services to low-income residents in each community.

The agency serves the “greatest needs” of each community as identified by demographic data and surveys of the residents of the community. Currently, Skyline CAP offers programs that address the following areas of need. Not all programs are available in all areas. We work closely with other partners to meet the needs of those residents where there are gaps in service.

NEED – Suitable and Affordable Housing-Safe, affordable and accessible housing- the supply of affordable housing that is safe and accessible for seniors and for low income is not adequate

- Housing Choice Voucher Rental Assistance Program (formerly Section 8)
- HUD Housing Counseling-
- First-Time Homebuyers Program
- Emergency Home Repair
- Skyline C.A.P. Home Repair

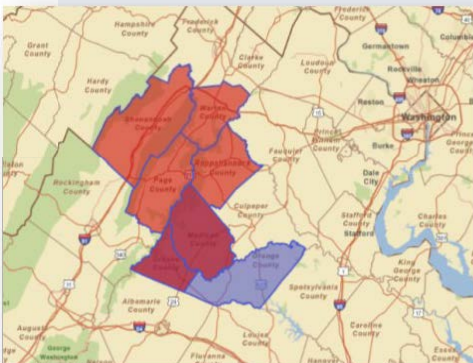
NEED – Education Opportunities-Formal pre-school education and vocational and technical skills training is needed

- Head Start (Greene, Madison, Page, Rappahannock, Shenandoah and Warren counties)
- Project Discovery
-

NEED – Direct investment in individuals- Capacity building for self- improvement

- Rental Counseling and Financial Skills Education
- Head Start family advocacy
- Housing Counseling for home buyer readiness and foreclosure prevention that includes maintaining personal budgets, credit repair and job obtainment or job security

By leveraging federal, state, local and private funds with other resources in each community, Skyline CAP maximizes its investment in clients while keeping operating costs to a minimum. Skyline CAP also helps other agencies with financial support when available: Foothills Housing Corporation, the Madison Free Clinic , Literacy Councils and others.



WHO WE SERVE

Skyline CAP served the following clients last year

- 1715 unduplicated individuals
- 602 families
- 59% of clients are female
- 44% of clients with children are single parents
- 43% of total clients are children
- 56% of families report income level below 75% of poverty level
- 65% of families reporting income sources are working
- 30% are on disability
- 75% of families reporting on housing, rent their homes



EDUCATION

Head Start Pre-School



“The vision of Skyline

CAP Head Start is to provide a loving foundation of learning and involvement that help children and their families become successful in the future. A happy, healthy, safe and secure environment is provided to help children learn and grow.

Best practices are used to enhance developmentally appropriate learning that promotes kindergarten readiness. Involvement in Head Start is just as rewarding as the finished product. Children are encouraged to be creative and continuous efforts are made to help children develop confidence through a strong sense of self-worth and self-esteem.” (Skyline CAP Head Start Annual Report 2016). Our services reach children and families in Madison, Greene, Rappahannock, Warren, Page and Shenandoah counties.



First Lady Dorothy McAuliffe with Head Start class

Head Start provides excellence in education and service:

Skyline’s Head Start program uses the Creative Curriculum as the mandated scientific based curriculum and Teaching Strategies Gold as the ongoing assessment tool. The program also assesses each child’s early reading skills using Phonological Awareness and Literacy Screening (PALS). We also have implemented the “AI’s PALs” curriculum, which is a social emotional curriculum taught through the preschool friendly medium of puppets.

These tools are monitored by an Education Manager holding a bachelor’s degree in Early Childhood Education. Teaching is facilitated by early childhood educated personnel with eleven of our thirteen teachers in the program having attained their bachelor’s degree (remaining two have their associates).



EDUCATION

*During the 2015-2016 School Year
Skyline CAP Head Start served
225 children/families*

Of those:

- ♦ 165 families were 100% and below poverty level
- ♦ 12 of family's 101-130% poverty level
- ♦ 11 of families above 130% of poverty level
- ♦ 17 of families homeless
- ♦ 16 of families receiving public assistance
- ♦ 4 of foster children
- ♦ 38 of children with disability (10% enrollment in our program is required)
- ♦ 10 children identified with a disability through Head Start services

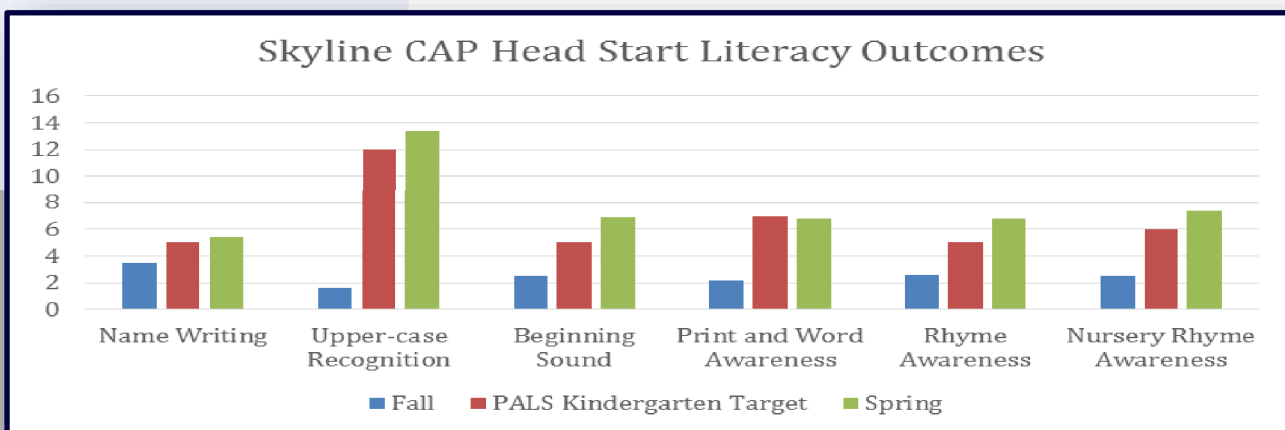


Parents visit the library with students



Parents of Preschoolers (POPS) have fun and learning activities with students

Below are Fall and Spring PALS outcome results. On average the children met or exceeded all targeted Kindergarten expectation ranges set by the PALS assessment. (RE: Skyline CAP Head Start 2015-2016 Annual Report)





EDUCATION

College Access...

Helping Students Realize Their Dreams

Project Discovery is a statewide program that Skyline CAP operates in Madison County. The goal is to encourage high school youth to plan for their future after graduation by considering opportunities for college, vocational technical school or other ways to pursue their education, while realizing their dreams whatever they might be.

In 2015-2016, Project discovery served 20 students and five seniors graduated with plans to attend college or community college in the fall. The remaining students were divided between ninth, tenth and eleventh grade. Project Discovery is a small community of dedicated students that come back year after year until graduation. In surveys, conducted in the Fall and in the Spring, students and parents say they are better prepared knowing how to apply for financial aid and understanding their options for life after high school! Accomplishments this year included field trips to Germanna Community College, Piedmont VA Community College and CATEC. Students learned how to complete college applications and write narratives about themselves, navigate the difficult FAFSA application and create personal budgets.



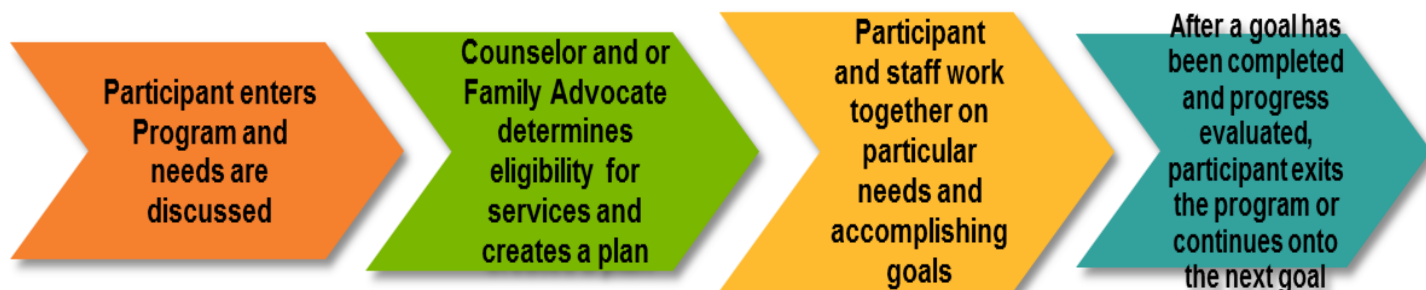
PD scholar with Youth Programs Coordinator, Raven Turner (right)



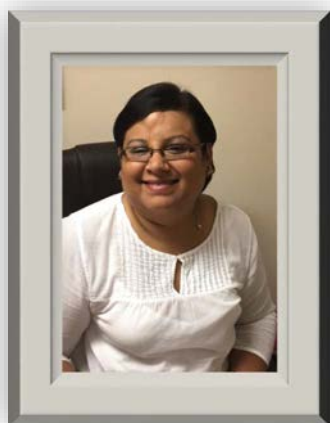
Project Discovery students learn budgeting skills

How we help families move toward self sufficiency:

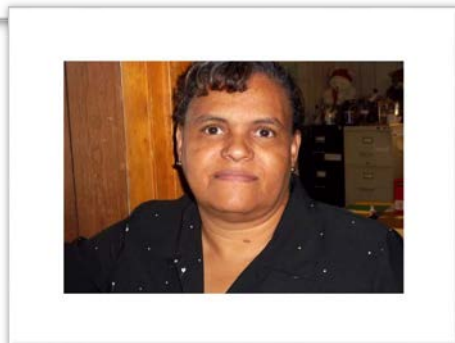
Bundling services is an important path toward self sufficiency for participants in Skyline's programs. The simplified process below explains how a participant in any of our programs might benefit from any of our services, depending on their need and goals.



Success: Head Start and Housing ...worked together with a Head Start Mom and her family to create a plan to help with housing. During the intake interview with the mom, the Head Start Family Advocate uncovered that she and her four children were living with her mother and brother in very crowded quarters. She was working at minimum wage and managed day care between her mother and subsidies through the department of social services. She was referred to our Housing counselor who worked with her on creating a spending plan and developing her budgeting skills along with a plan to better her job situation. She enrolled in a nursing assistance program that offered subsidies for tuition. She increased her pay and with new confidence in her budgeting skills, soon became able to move her children into a better living situation. Working with the Family Advocate and Housing Counselor, she created a plan and took small steps toward her goals. Things continue to be a struggle, but the mom has maintained her housing, checks in with counselors and is working on other goals to increase her children's quality of life.



*Housing Rental Counselors :
Ana Molina (above) and
Patricia Snead (right)*



*Head Start Family Advocate Manager,
Fay Butcher (right) and Family
Advocate, Becky Thorpe (left)*



HOUSING

Housing Counselors Help Stabilize Housing for Families



Skyline's housing counselors provide a range of services to those whom housing has been unstable due to disrepair, unaffordable rental costs, pending foreclosure or lack of household budgeting and planning. This wide ranging service accounts for approximately half of the agency's client base.



Local contractors are utilized to provide opportunities for economic impact.



Our Impact on Homeowners

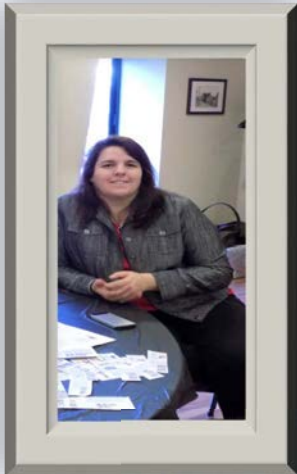
Outcome	# Impacted
Households that purchased housing after pre-purchase homebuyer education	1
Households that received non-delinquency counseling that were able to improve home conditions or home affordability	45
Households that were able to avoid foreclosure	3
Participants in Homebuyer workshop	5
Homes receiving assistance with emergency repairs	14

Safe, affordable housing for families is a main focus for Skyline's housing programs and services. Eligible families receive emergency home repair services and rental assistance along with the opportunity to meet with counselors one on one or in a group setting.



HOUSING

Safe, Affordable Housing for Families



*Chastity Meade,
Housing Manager*



Our Impact on Renters

Outcome	# Impacted
Households that achieved more stable housing as a result of rental counseling services	346
Households that participated in one-on-one rental counseling	326
Households that received rental assistance through Housing Choice Voucher program	318
Individuals that participated in a rental workshop	147
Homeless or potentially homeless households that obtained temporary or permanent housing	9
Households that avoided eviction after receiving rental counseling	11



Renter Counseling: Housing Counseling is not limited to foreclosure prevention. Skyline's housing counselors are also available to renters and landlords in our service area. Surveys suggest that the best tenant –landlord relationship starts with communication and willingness to work with each other. Over the past year our counselors have helped tenants and landlords avoid evictions after receiving rental counseling.



HOUSING

Improving Long-Term Outcomes with Financial Skills Education

In 2016, Skyline continued to offer financial skills education services. This is promoted both through workshops and one-on-one counseling sessions. Taking control of finances has been determined to be a key factor in helping our clients meet long-term goals for housing stability. It is incorporated into all of our housing counseling services and has proved crucial in addressing the needs of our foreclosure counseling clients. Skyline held a total of 9 financial literacy skills workshops last fiscal year serving 81 clients. Participants learn to identify financial stumbling blocks, establish spending priorities, and develop a spending plan.



Homebuyer Workshops



Our Housing Team: (left to right)

Jack Naylor, Housing Coordinator/Counselor
 Sara Hall, Housing Foreclosure Prevention Counselor
 Chastity Meade, Housing Manager/Rental Counselor
 Pat Snead, Rental Counselor
 Bill Perry, HQS Inspector/Rental Counselor
 Ana Molina– Rental Counselor (Inset)

Improving Long-Term Outcomes

(Home Repair bundled with Mortgage Default Counseling)

Skyline provided over 14 home repair services to homeowners last year and as part of this service provided mortgage default counseling. Many times, during the intake process, counselors uncover much greater needs, including delinquent payments and pending foreclosures.



Roof repair for a senior homeowner



14 low income Seniors and disabled homeowners in Madison , Greene and Orange Counties received at no cost to them repairs that made their home safer . Three homes were prevented from foreclosure and 11 homeowners received budget counseling that helped improve financial conditions and home affordability.



COMMUNITY OUTREACH

Madison Business Expo

Teachers experience life in Poverty



Skyline CAP participated with other area agencies and teachers from MCHS in Poverty Simulation Workshops hosted by the Madison County Extension Office in June 2016.



Sara Hall, Housing Counselor, represented Skyline CAP at the annual Madison County Business Expo.



Sara Hall, Housing Counselor portrays a landlord in Poverty Simulation at MCHS





COMMUNITY OUTREACH

Savings Fair 2016

A grant from the Virginia CASH Campaign allowed Skyline to organize a savings fair to promote free tax preparation, savings and financial education skills. Representatives from local banks, energy companies and Virginia 529 were on hand to help.



Jack Naylor, Housing Projects Coordinator



Opportunities to save for a child's college education



REC and Partners 1st also participated



ECONOMIC IMPACT

Skyline CAP is the only community action agency serving Madison, Greene and Orange Counties. Skyline provides services based on how well it leverages every dollar received from diverse funding sources. Leveraged funding helps to maximize our impact in the local community. Community support is a vital part of how we meet local needs, but we also pride ourselves on being able to make investments in the community as a conduit for state and federal tax dollars that is returned to the community through well managed grants and a well managed organization.

Private funds come into to our area from organizations such as Montague Miller, REC, Wells Fargo Foundation, Northern Piedmont Community Foundation, Charlottesville Area community Foundation, American Woodmark, Mary W. Bowers and others. Financial support from these organizations give us more opportunity to provide more services that impact more people in our community.

\$2,013,020

**Paid
in rent
...To local land-**



\$13,200

Invested locally:

*Small business owners
were paid to complete
home repairs and rehab
projects*

COMMUNITY IMPACT

Skyline CAP endeavors to meet certain goals within the scope of our work.

We measure our community impact based on these six national goals set by the Community Action Network. These goals also help determine our expected outcomes.

Goal 1: Low-income people become more self-sufficient.

Goal 2: The conditions in which low-income people live are improved.

Goal 3: Low-income people own a stake in their community.

Goal 4: Partnerships among supporters and providers of service to low-income people are achieved.

Goal 5: Agencies increase their capacity to achieve results.

Goals 1, 2, and 6: Family and Individual Growth (Housing)

- 54 households received foreclosure prevention counseling and budgeting skills
- 1 family purchased a new home
- 319 households received rental assistance
- 326 Housing Counseling one on one services
- 81 individuals participated in financial skills workshops
- 70 completed a rental skills workshop

Goal 3 : Community Investment and Ownership

- 14 homes repaired
- 13 "affordable" Skyline CAP rental units maintained
- 4 affordable rental units purchased and preserved in Madison Co.
- 1 community well preserved and restored

Goals 4 and 5: Agency Development and Partnerships

- 42 employees
- 4 HUD-certified housing counselors
- 2 certified Family Advocates
- 7 community events
- 2,267 hours of training for staff and board members
- 7 tax returns for clients filed
- 98 partnerships in the community



First Time Home Buyer Assistance

Goals 1, 2, and 6: Family and Individual Growth (Education)

- 225 children received a preschool education
- 165 families were 100% and below the poverty level
- 3,242 healthy meals served
- 4,070 books read by parents to children (21 books per family average)
- 200 vision screenings
- 200 dental exams
- 202 hearing exams
- 217 mental health screenings
- 221 developmental screenings
- 171 parents received health education
- 955 parents served
- 120 received emergency crisis assistance from community resources referred by Skyline staff
- 8 parents received job training
- 204 total services delivered to Head Start families
- 19 students prepared for college access
- 5 students graduated with plans to attend college
- 1 Youth Job Skills participant



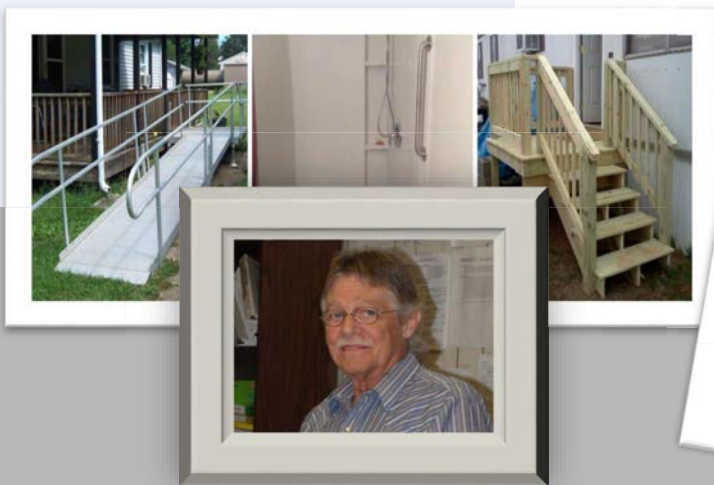
SUCCESS STORIES



*Operations Manager: Vanessa St. Louis (left)
and Sara Hall, Housing Counselor (right)*

Success: In the fall of 2015, “Michelle” met with Sara, a Housing Counselor specializing in first time home buying and foreclosure prevention. Michelle had attended a First time homebuyer workshop and financial literacy skills workshops and then contacted Sara for one on one counseling. Michelle was already well prepared with basic tools, Sara then assisted her with pre-purchase guidance. Counseling she received helped with funding and navigating the paperwork other needs along the home buying process. By the summer of 2016, Michelle was on her way to purchasing her new home.

Success: A disabled senior homeowner was referred to us by the local representative from the senior center for home repair services. After Counselors met with the homeowner at their home, it was determined that there were numerous safety concerns. In order to make the home safer and more accessible, Skyline worked with local contractors to build a new wheel chair ramp and steps on the back of the home. The homeowner was also unable to access the bathroom, so a new bath was configured with safety features including handheld shower fixtures, safety handles and chairs. The Area Agency on Aging also makes sure the homeowner receives weekly visits for care.



Jack Naylor— Housing Projects Coordinator



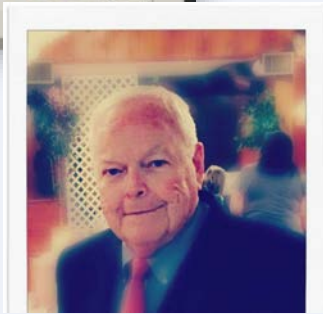
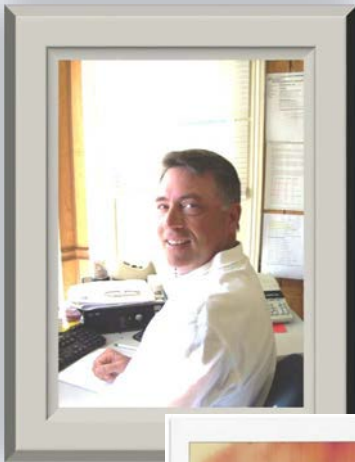
Bill Perry—Quality Housing Inspector



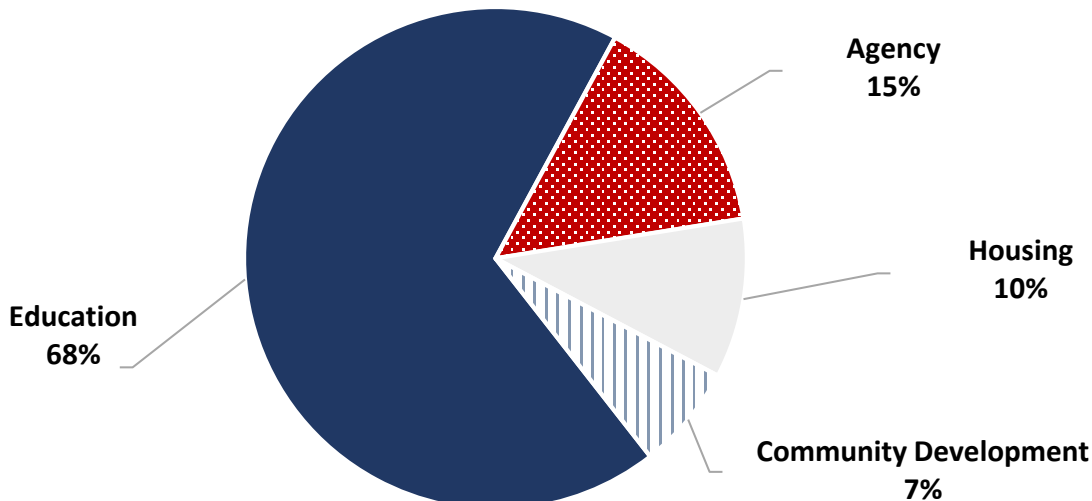
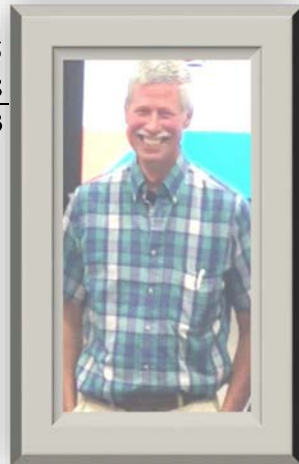
EXPENDITURES

Expenditures:

H.O.M.E. Program	22,869.94
Jack Russell Properties	28,488.17
Skyline Apartment Properties	25,472.72
Duplex Lane Properties	41,724.35
Financial Counseling	3,876.56
CAP Training	2,341.73
Head Start	1,335,463.95
Project Discovery	15,742.29
HS DIRECT ADMIN	70,889.25
Emergency Home Repairs	13,199.82
Housing Counseling	148,945.25
Rental Assistance (HCV)	49,745.54
FIRST TIME HOMEBUYERS	411.00
Foreclosure Prevention	1,268.52
General Administration	303,078.01
Fund Raising	1.05
Linkages	17,365.28
	<hr/>
	2,080,883.43



Top: Carty Yowell Finance Director,
Middle: Jerry Butler – Board Finance Committee,
Right : Gary Forrest - Board Finance Committee



Revenues: \$2,130,368

Private Contributions, 1.8%
Rental Income, 5.0%
Earned Income, 6.7%

Government Grants, 86.5%

Federal, 80.2%
State, 0.3%
Local, 3.4%

Skyline has experienced a significant decline in private contributions over the past few years from both individuals and foundations.

After purchasing four units on Duplex Lane in Madison, Skyline now has 13 rental units to provide a stable revenue source for Skyline.

Earned income includes the results of fundraising efforts as well as revenue program income from development resources.

Government funding from all sources has declined in recent years due to budget cuts. This has made Skyline more reliant on earned income and private contributions. It has also spurred our rental development. County government funding is reserved specifically for



Cassie Carter— Development Coordinator





AUDITOR'S REPORT

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with Government Auditing Standards

To the Board Members
Skyline Community Action Partnership, Inc.
Madison, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Skyline Community Action Partnership, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 23, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Skyline Community Action Partnership, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Skyline Community Action Partnership, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Skyline Community Action Partnership, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Skyline Community Action Partnership, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Farmer, Cox Associates
Charlottesville, Virginia
February 23, 2016



AUDITOR'S REPORT

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

Independent Auditors' Report

To the Board Members
Skyline Community Action Partnership, Inc.
Madison, Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of Skyline Community Action Partnership, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



AUDITOR'S REPORT

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Skyline Community Action Partnership, Inc. as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 23, 2016, on our consideration of Skyline Community Action Partnership, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Skyline Community Action Partnership, Inc.'s internal control over financial reporting and compliance.

Robinson, Kimmel, Cox Associates
Charlottesville, Virginia
February 23, 2016



AUDITOR'S REPORT

SKYLINE COMMUNITY ACTION PARTNERSHIP, INC.

Schedule of Expenditures of Federal Awards Year Ended June 30, 2015

Federal Grantor / Pass-through Grantor / Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
Department of Agriculture:			
Direct Payments:			
Child and Adult Care Food Program	10.558	N/A	\$ 118,453
Department of Health and Human Services:			
Direct Payments:			
Head Start	93.600	N/A	\$ 1,328,924
Pass-through Payments:			
Virginia Department of Social Services:			
Community Services Block Grant	93.569	CVS-09-066-25	158,060
Temporary Assistance for Needy Families	93.558	CVS-09-066-25	15,000
Total Department of Health and Human Services			\$ 1,501,984
Department of Housing and Urban Development:			
Direct Payments:			
Housing Counseling Assistance Program	14.169	N/A	\$ 80,431
Pass-through Payments:			
Thomas Jefferson Planning District Commission:			
HOME Investment Partnerships Program	14.239	N/A	85,827
Total Department of Housing and Urban Development			\$ 166,258
Total Expenditures of Federal Awards			\$ 1,786,695

See accompanying notes to schedule of expenditures of federal awards.



AUDITORS' REPORT

SKYLINE COMMUNITY ACTION PARTNERSHIP, INC.

Schedule of Findings and Questioned Costs Year Ended June 30, 2015

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510 (a)?	No

Identification of major programs:

CFDA #	Name of Federal Program or Cluster
93.600	Head Start

Dollar threshold used to distinguish between Type A and Type B programs	\$300,000
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

SKYLINE COMMUNITY ACTION PARTNERSHIP, INC.

Schedule of Prior Year Findings Year Ended June 30, 2015

There were no findings in the prior year.



OUR GOAL IS TO PROVIDE EXCELLENT CUSTOMER SERVICE

We are committed to being a provider of excellent service to the Communities we serve, families and staff. Last year we conducted a customer satisfaction survey to help determine how we are doing. The survey below was sent or delivered to customers including staff and Board members. As part of Skyline's commitment to being the best we can be, the results are included in the Agency's five year plan. Skyline's Board and Staff are making changes where needed to better accommodate our customers!



30% Responded
7.5% Suggested improvements
92.5% Reported satisfied with services and gave favorable comments



WE VALUE YOUR OPINION

Help Us... **Help Us to serve you better**

Administrative Office:

532 South Main Street
 Madison, VA 22727
 (540) 948- 2237

Housing Office:

45C Business Park Drive,
 Ruckersville, VA 22968
 (434) 985-6066

Services: Housing Choice Voucher
 Rental Assistance,
 Head Start Preschool, Home
 Repair, Project Discovery, Home
 Buyer Readiness, Foreclosure
 Prevention, Budget and Financial
 Literacy Counseling and more.

Help us to know how we are doing by answering a few short questions. We are sending this to you because you receive services from us, you have called the office for information or you work with us to provide services:

(Optional) Name: _____ E-mail Address: _____

Phone Number: _____ Yes No Maybe -explain

(if you wish to discuss with us) _____ Yes No Maybe-explain

Was our staff helpful? _____ Yes Maybe-explain

Were your questions answered promptly?

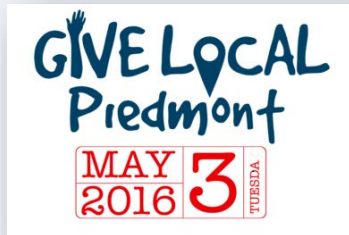
Were you satisfied with the service?





THANK YOU

Skyline participated again in the Give Local Piedmont campaign that generated \$36,635 in Madison county and distributed to 11 Madison area non-profits. The event was part of a nationwide day of giving.



Friends, neighbors and family supported Skyline on the day of giving and Give Local generated just under \$600.00 for Skyline CAP this campaign year.

Community Action Agencies across the country exist to fill in the gaps of local needs and through the generous donations and grants from private, local and financial partners, we are privileged to serve another year! Thank you and we promise to do our best!

US Department of Health and Human Services
Head Start

Virginia Department of Social Services
CSBG/TANF/VHDA/HUD

Thomas Jefferson

Greene County

Madison County

USDA

Charlottesville Area Community Foundation

Bank of America Trust

Mary W. Bower

Montague Miller

American Woodmark Foundation

Doterra Essential Oils

Northern Piedmont Community Foundation

VA Cash Campaign

Wells Fargo

Inez Duff Bishop Trust

Front Royal Rotary Club

Jesse and Rose Loeb Trust

REC

Skyline CAP Board of Directors

Shenandoah Community Foundation

Northern Piedmont United Way

Nora Roberts Foundation

Give Local Donations

Anonymous Donors

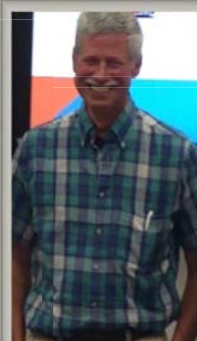
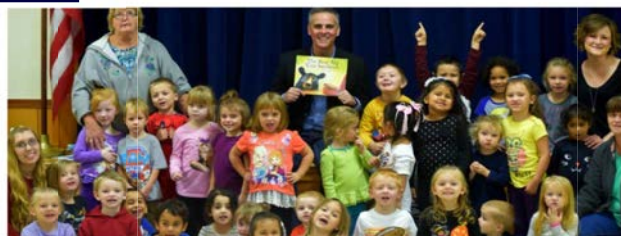
And more...



Doterra Essential Oils Donation, with Executive Director (Right) Kim Frye Smith



**THANKS FOR A GREAT YEAR
FAMILY, AGENCY & COMMUNITY**





For more information on any of Skyline CAP's services or programs, please call our offices in the location nearest you.



(Left) Skyline CAP Administration and Head Start

532 S. Main Street
Madison VA
(540) 948-2237

(Right) Housing Office

45C Business Park Drive
Ruckersville VA (434) 985-6066



Please remember to include Skyline in your annual giving plans. Donations are accepted on our website or by check in our Madison office. Please contact us for more information how to take advantage of state and federal tax credits for your donation!