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# SKYLINE CAP, INC. 20 21 ANNUAL REPORT

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Skyline CAP, Inc.  
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Simon C. Fiscus
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# EXECUTIVE DIRECTOR'S REPORT

Dear Friends,

It really doesn't need to be said; the overarching theme of the past year has continued to be change. Typically, change would be the norm for us here at Skyline, as that is what we as a community action agency strive to do: create change in the lives of others to elevate them out of poverty and into stable, self-sustaining lifestyles. This, of course, has been a different kind of change altogether.

Although the COVID-19 pandemic brought with it some very unique challenges, I am pleased to say everyone here at Skyline faced those challenges head on. We adapted our classrooms to physically distance our students to keep them safe, We moved to virtual home visits with families so they could continue to get the resources they needed. We honed our meeting skills with the help of Zoom. As a result we have become a stronger and more resilient organization.

As we look toward a new year, it appears change will continue to be the norm. I have no doubt we will roll with it just as we have over the last several months. This wouldn't be possible without Skyline's amazing team of employees, our Board of Directors, and our community partners. I am exceedingly grateful for their strength and support. Together, we are continuing to bring the promise of community action to those who need it most.

Thank you for your continued support of Skyline CAP!



**Simon C. Fiscus**  
Executive Director

## 2021 HIGHLIGHTS

1,417

received support  
through education  
and housing  
services



8

counties received  
our programs and  
services



3,133

volunteer  
hours  
donated



65

public & private  
partnerships

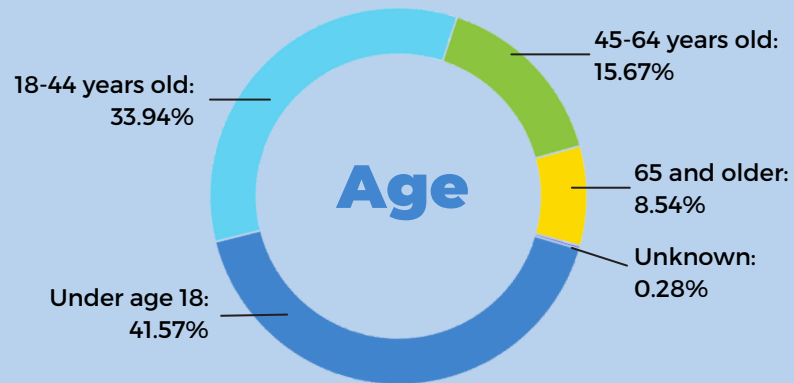
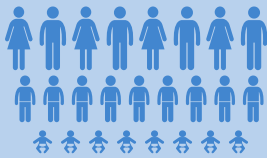


# 2021

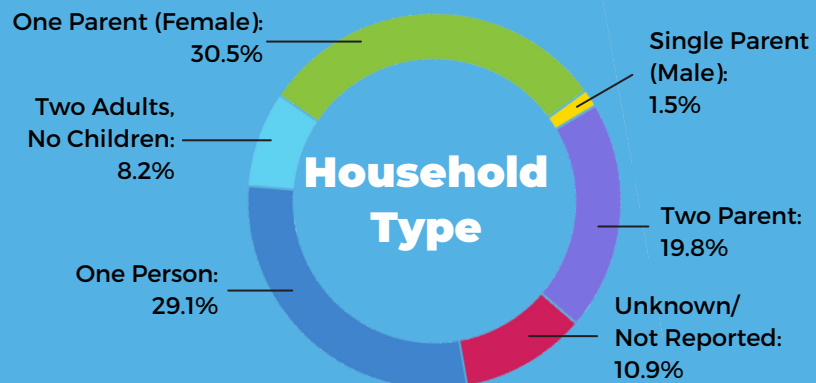
## CUSTOMERS

### INDIVIDUALS

1,417



475



### HOUSEHOLDS

### INCOME

61%

of households served had income at or below 100% of the federal poverty level (\$26,500/year for a family of four).

24%

of households served had income at or below 50% of the federal poverty level (\$13,250/year for a family of four).



# ABOUT SKYLINE CAP

Skyline CAP, Inc. is a non-profit community action agency (CAA) designated by the Governor of Virginia and approved by the localities it serves to provide resources that combat poverty.

The agency offers education and housing programs designed to empower families and individuals to become self-sufficient.

A designated CAA for Greene, Madison and Orange counties, Skyline CAP extends many of its programs to the counties of Fauquier, Page, Rappahannock, Shenandoah and Warren.

## MISSION AND VISION

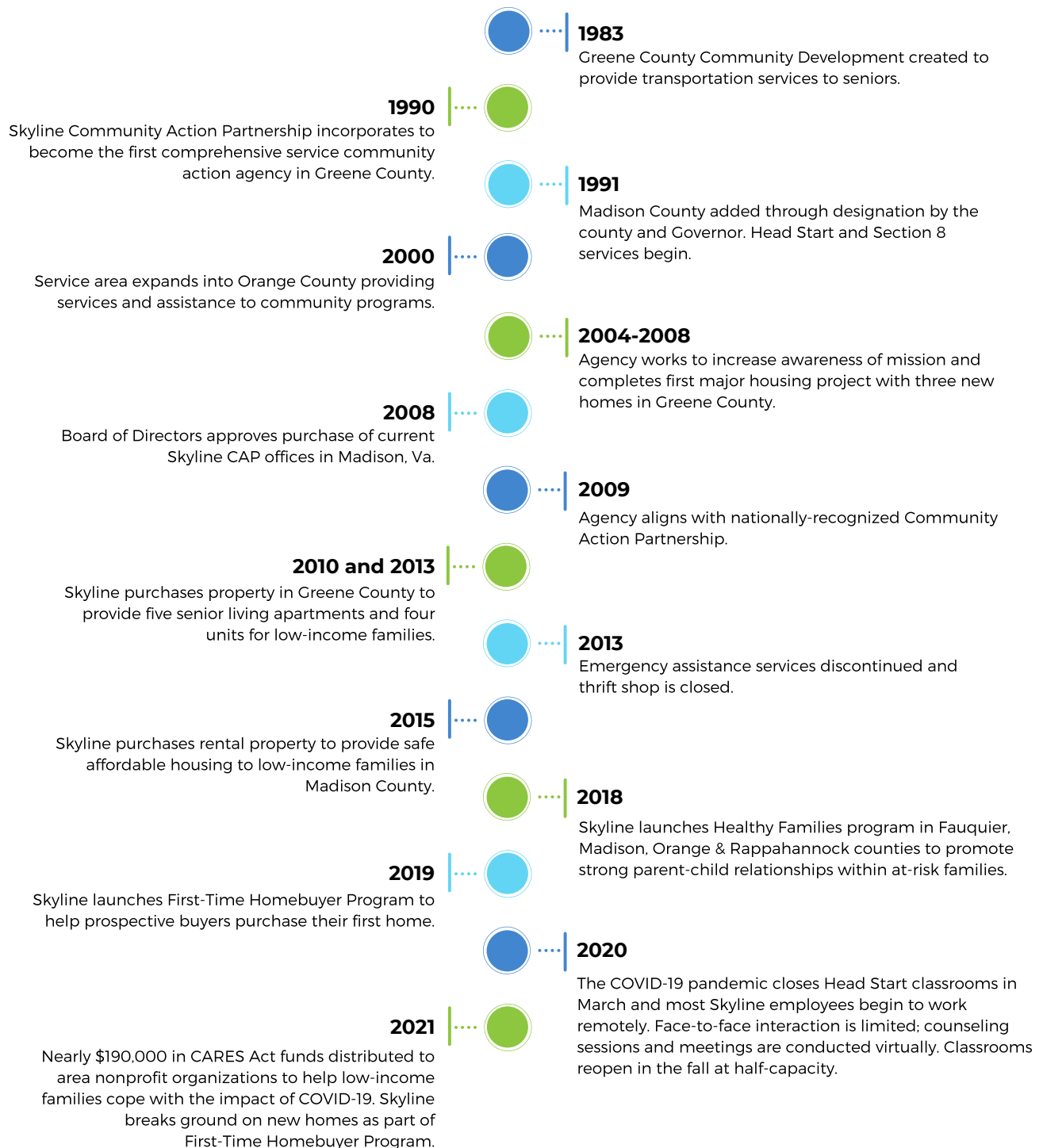
Our vision is that all people within the Skyline CAP service area will have access to education, housing, economic opportunities and services necessary to become self-sufficient.

Our mission is to strengthen our communities by improving the lives of those in need through actions promoting self-sufficiency. We seek to eliminate the impact of poverty by focusing on education, housing stability and economic opportunities.



# OUR HISTORY

In 1964, President Lyndon B. Johnson declared an unconditional war on poverty, spurring legislation that included the Economic Opportunity Act of 1964. This Act established a network of community action agencies charged with serving local low-income populations. Skyline CAP is one of more than a thousand community action agencies across the country.



# SKYLINE CAP BOARD OF DIRECTORS\*

## 2020-2021

**John Shanley - President**

**Rebecca Phillips - Vice President**

Melanie Burch

Keisha Gourdine-Arnold

Dan Corrow

Pamela Frederick

Delano "Dink" Kreis

**Frank Berry - Treasurer**

**Kerri Banks - Secretary**

Kevin McGhee

Daryl Neher

Bruce Seger

Alisha Vines

Peter Work

*\*The Skyline CAP Board of Directors serves as the advisory board for Skyline's Healthy Families and Project Discovery programs.*

# SKYLINE CAP HEAD START POLICY COUNCIL

## 2020-2021

### **Greene County**

Chante Meney

### **Madison County**

Kerri Banks - Chair

Margaret (Peggy) Haluska

David LeFon - Parliamentarian

### **Page County**

Richard Piepenbrink

Addyson Alig

### **Shenandoah County**

Onna Oleson - Secretary

Paige Grubb

### **Warren County**

Jenny Dunivan



# OUR PARTNERS

The programs offered by Skyline CAP are possible thanks to the generous support from our partners who share our vision of helping others become self-sufficient. Their support ranges from financial, in-kind and program support to helping with our outreach efforts to further enhance our programs and services.

In 2019, for example, Skyline formed a strategic partnership with Greene County Habitat for Humanity which provides no-cost labor for emergency home repair projects. Two such projects were completed in 2021.

Programs like Healthy Families depend on partners like WIC to refer families who need a resource to help them develop positive parenting skills.

Our Emergency Home Repair Program depends on contributions and grants we receive from many of our partners.

As COVID-19 ravaged our service area, our partnerships with Charlottesville Area Community Foundation and Northern Piedmont Community Foundation provided a means for distributing COVID relief funds provided to us by the CARES Act.

These are just a few examples of the invaluable partnerships that help us accomplish our mission every day. We are grateful for their support.

## 2021 PARTNERS

Albemarle Housing Improvement Program (AHIP)  
American Woodmark Foundation, Inc.  
Bama Works  
Blue Ridge Presbyterian Church  
Charlottesville Area Community Foundation  
County of Greene  
County of Madison  
County of Orange  
County of Rappahannock  
Culpeper Wellness Foundation  
Fauquier County Department of Social Services  
Fauquier County Public Schools  
Fauquier FISH  
Fauquier Food Bank  
Feeding Greene  
Greene Alliance of Church and Community Efforts (GRACE)  
Greene Care Clinic  
Greene County Habitat for Humanity  
Greene County Public Schools  
Healthy Families America  
HOME (Housing Opportunities Made Equal)  
Jefferson Land & Realty  
Juvenile & Domestic Relations Court, 20th Judicial District  
LOVE Outreach  
Lowe's  
Madison County Dept. of Social Services  
Madison County Public Schools  
Madison Emergency Services Association (MESA)  
Madison Free Clinic  
Madison Learning Center  
Marietta & Samuel Morgan, Jr. Trust  
Neighbors in Need  
Northern Piedmont Community Foundation  
Novant/UVA Health  
Orange County Department of Social Services  
Orange County Free Clinic  
Page County Public Schools  
PATH Foundation  
Paul Davis Restoration  
Paul Stefan Home  
Piedmont Pediatrics  
Piedmont Regional Dental Clinic  
Project Discovery of Virginia  
Rappahannock County Public Schools  
Rappahannock Department of Social Services  
Rappahannock-Rapidan Community Services Board  
Rappahannock-Rapidan Health District  
Rappahannock-Rapidan Infant Toddler Connection  
Rappahannock-Rapidan Regional Commission  
Robinson, Farmer, Cox Associates  
Shenandoah County Public Schools  
TANF (Temporary Assistance for Needy Families)  
Thomas Jefferson Planning District Commission  
U.S. Dept. of Health & Human Services  
U.S. Dept. of Housing & Urban Development  
U.S. Dept. of Agriculture  
UVA Orange Pediatrics  
Virginia Addiction Services  
Virginia Department of Social Services  
Virginia Housing  
Virginia Office of Economic Opportunity  
Walmart  
Warren County Public Schools  
Warrenton Pediatrics  
Warrenton Pregnancy Center



## HEAD START

Skyline CAP Head Start is a federally-funded, community-based and comprehensive early childhood education program for at-risk children and families living in Greene, Madison, Page, Shenandoah and Warren counties.

Our program offers a holistic approach that takes into consideration the strengths, interests and needs of the child and the family in order to ensure they receive the services necessary to achieve their goals. Parents are encouraged to take on leadership roles in Head Start, a shared responsibility between staff and parents, and receive training to help them become effective partners in their child's education and development.

Our Family Advocates work with parents to develop goals and follow up with them regularly to assess their progress. Data is reviewed at monthly Center Team Meetings (CTMs) to assess how to help the family with school readiness and family progress. Skyline's program also conducts monthly Parents of Preschoolers (POPS) events for children and parents to support overall growth and communication.

To adhere to COVID-19 physical distancing requirements, our classrooms operated at half-capacity throughout the school year. In spite of this, our Head Start staff worked tirelessly to find solutions to ensure that services continued with minimal disruption, including a remote learning program that served 24 students during the year.



# 2021 HIGHLIGHTS

10

classrooms in  
five counties



119

students enrolled



100%

received  
required school  
vaccines



17,284

nutritious meals  
served to 119  
unduplicated  
students



432

health screenings  
conducted\*



118

children received  
physicals



102

dental exams  
completed



\*Health screenings include vision, hearing, developmental delay, and mental health



## HEALTHY FAMILIES

Healthy Families is a nationally accredited non-profit home visitation program designed to assist families and their children from birth to age 5. The program was originally formed by a national legislation to help prevent child abuse and neglect. Today, it has evolved into one that has an even broader mission. The core values of Healthy Families embrace promoting positive parenting, improving childhood outcomes and increasing family self-sufficiency.

Parents experiencing multiple stressors are a particularly good fit for Healthy Families. These stressors include single parenthood, limited income, minimal experience or knowledge about infant and child development, personal history of abuse, neglect or adverse childhood experiences, personal trauma and/or issues related to substance abuse, mental health or domestic violence.

The effect of the COVID-19 pandemic was far reaching and particularly difficult for vulnerable families. Not only was there an increased need for financial, emotional, and physical health support, many of the referral partners for Healthy Families were shuttered and not meeting with clients, drastically reducing the number of referrals to all community support agencies. Nonetheless, Healthy Families continued to provide services, turning to virtual home visiting to support families. Despite sporadic internet service and lack of technology, our Family Support Specialists maintained consistent contact with families through video and/or phone visits and continued to provide them with access to essential community resources. One unexpected, yet positive, result of the pandemic on home visiting was that more fathers participated due to being home.

Our adoption of new and updated curriculum, which was made possible through a grant from The PATH Foundation, was a particularly good investment in that it included a "dad focus" and an on-line option that sustained and grew the work of Healthy Families during a challenging time.

# 2021 HIGHLIGHTS

41

eligibility screenings  
conducted



28

families enrolled



343

home visits  
conducted



11

well-baby visits  
completed



15

developmental  
delay screenings  
conducted



17

up-to-date on  
immunizations



17

demonstrated  
positive parent-child  
interaction





## HOUSING

Housing that is both safe and affordable promotes stability and is key to ensuring the well-being of individuals and families alike. Children do better in school when their housing is stable, and parents experience lower stress levels when they can afford to pay rent and still have money leftover to cover other essentials like food, clothing, and healthcare.

Skyline CAP supports the need for quality, affordable housing in several ways. We administer the Housing Choice Voucher Program in our service area, which allows clients to choose their rental property and pays a portion of the rent. As it was with all our programs, the COVID-19 pandemic forced us to close our doors for a short period of time, but our housing team continued to work with clients by phone to provide them with the assistance they needed, including helping them understand their rights and responsibilities as a tenant and assisting them with developing a spending plan to ensure they are setup for success. Inspections of rental properties that were part of the voucher program also continued to ensure our clients' safety.

Skyline CAP also owns and manages 13 low-cost rental units in Greene and Madison counties. This number is expected to increase in the coming year with the purchase of another rental property in Madison.

Our Emergency Home Repair Program provides low-income homeowners with health and safety repairs and accessibility modifications. Priority is given to seniors and people with disabilities. With more homeowners choosing to remain in their homes as they age, Skyline CAP is experiencing an increase in requests for this assistance. We are grateful for the financial support we received this year from Bama Works, Blue Bell Foundation, American Woodmark Foundation, and the Richard and Caroline Gwathmey Memorial Trust.

# 2021 HIGHLIGHTS

301

Housing Choice  
Vouchers  
administrated



320

housing  
counseling  
sessions held



297

home  
inspections  
conducted



13

affordable rental  
units maintained



6

emergency home  
repairs completed





## PROJECT DISCOVERY

Project Discovery provides educational outreach to middle and high school students to help them overcome issues that could prevent them from graduating high school and to help them realize that a post-secondary education is within their reach. The program is offered primarily to low- to moderate-income students and/or those who would be the first in their family to go to college. The program combines a series of workshops focused on improving study skills, time management, and financial planning along with visits to college campuses and other opportunities for experiential learning.

Skyline CAP's Project Discovery program is offered in Madison and Orange counties. Unfortunately, the 2020-2021 school year found schools struggling to adjust to mandates designed to avoid the spread of COVID-19. As a result, both school systems declined to offer Project Discovery to their students this year.







## FIRST-TIME HOMEBUYER

The spring of 2021 saw Skyline move one step closer to our goal of providing affordable workforce housing as we broke ground on a site in Greene County and started construction on two new homes. The homes are expected to be purchased by families who hold jobs considered to be essential to the community but have earned income that is not sufficient to secure quality housing close to where they work. To qualify for the program, family income must be 50 to 80 percent of the Area Median Income (AMI) for Greene County and pre- and post-purchase counseling is required to support long-term homeownership success.

Both homes include three bedrooms and two bathrooms, with one slightly larger than the other. Construction is expected to be completed in March 2022. Proceeds from the sale of the homes will be rolled into new projects to address the ongoing need for safe and affordable housing.

This program is made possible through the HOME Investment Partnerships Program (HOME) offered through the U.S. Department of Housing and Urban Development (HUD) for the purpose of expanding the supply of decent and affordable housing for low-income Americans. Funds are distributed by the Thomas Jefferson Planning District Commission.

# COMING IN 2022





# COVID-19 RESPONSE

The COVID-19 pandemic has continued to impact our service area this year, much as it has everywhere, with its most profound impact on those who were already vulnerable prior to the crisis. Skyline CAP was fortunate to receive COVID relief funds from two sources: Head Start, and the Community Services Block Grant that supports our community action activities.

The funds received through Head Start were used to intensify cleaning of classrooms and offices, purchase PPE such as gloves, hand sanitizer and masks and make modifications to keep children and staff safe. In the coming year, funds will provide an additional stipend to employees who work in the classroom.

CSBG funds were distributed through two community foundations – Northern Piedmont Community Foundation (NPCF) and Charlottesville Area Community Foundation (CACF) – who then awarded grants to nonprofit organizations in Greene, Madison and Orange counties. In all, nearly \$190,000 was distributed amongst 11 organizations to provide assistance to families and individuals living at 200 percent and below the federal poverty guideline and who were adversely impacted by COVID-19. Funds are being used to provide emergency assistance for basic necessities, such as food and shelter, medical and mental health care, unplanned emergencies, modifications within facilities to accommodate the increased needs of clients, and operating expenses as many of them were unable to conduct fundraising activities to cover the cost of daily operations.

# GRANT RECIPIENTS

Grant funding was distributed to area nonprofits through a cooperative agreement with Northern Piedmont Community Foundation and Charlottesville Area Community Foundation.

**Blue Ridge Presbyterian Church** **\$717**  
*Mobile shelving for food pantry*

**Feeding Greene** **\$25,000**  
*Volunteer Coordinator*

**GRACE** **\$23,000**  
*Emergency assistance/database*

**Greene Care Clinic** **\$15,400**  
*Behavioral Health Specialist*

**Love Outreach Pantry** **\$25,000**  
*Food and supplies*

**MESA** **\$8,000**  
*Emergency assistance*

**Madison Free Clinic** **\$2,000**  
*Nurse practitioner*

**Madison Learning Center** **\$30,000**  
*Tuition assistance*

**Neighbors in Need** **\$25,000**  
*Operating expenses*

**Orange County Free Clinic** **\$25,000**  
*Operating expenses*

**Piedmont Regional Dental Clinic** **\$25,000**  
*Dental care*

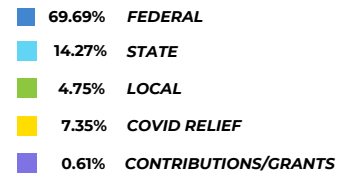
# FINANCIAL OPERATIONS

For the year ending June 30, 2020

## Consolidated Statement of Financial Position

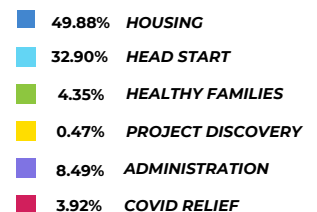
<b>Assets</b>		<b>Liabilities</b>	<b>\$ 173,082</b>
Current Assets		<b>Net Assets</b>	
Cash and cash equivalents	\$ 933,970	Without donor restrictions	1,328,828
Grants receivable	127,430	With donor restrictions	437,429
Prepaid expenses	50,169		
Total current assets	\$ 1,111,569	<b>Total Net Assets</b>	<b>\$ 1,766,257</b>
Other Assets:		<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 1,939,339</b>
Property held for resale	\$ 41,271		
Property & equipment*	786,499		
Total other assets	\$ 827,770		
<b>Total assets</b>	<b>\$ 1,939,339</b>		

\*net of depreciation



## Consolidated Statement of Activities

<b>Revenue, Gains &amp; Other Support</b>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
Grants from government agencies	\$ -	\$ 2,019,194	\$ 2,019,194
Interest	1,943	-	1,943
Program income	-	215,451	215,451
Section 8 fees	145,134	-	145,134
Rental income	-	108,916	108,916
Other income	4,438	3,000	7,438
<b>Total</b>	<b>\$ 151,515</b>	<b>\$ 2,346,561</b>	<b>\$ 2,498,076</b>
Net assets released from restrictions:			
Restrictions satisfied by payments	\$ 2,305,855	\$ (2,305,855)	\$ -
<b>Total Revenue, Gains &amp; Other Support</b>	<b>\$ 2,457,370</b>	<b>\$ 40,706</b>	<b>\$ 2,498,076</b>
<b>Expenses</b>			
Program Services			
Assistance for low-income residents	\$ 2,116,685	\$ -	\$ 2,116,685
Supporting Services			
Management and general	320,096	-	320,096
<b>Total Expenses</b>	<b>\$ 2,436,781</b>	<b>\$ -</b>	<b>\$ 2,436,781</b>
<b>Changes in Net Assets</b>	<b>\$ 20,589</b>	<b>\$ 40,706</b>	<b>\$ 61,295</b>
<b>Net Assets, Beginning of Year</b>	<b>\$ 1,308,239</b>	<b>\$ 396,723</b>	<b>\$ 1,704,962</b>
<b>Net Assets, End of Year</b>	<b>\$ 1,328,828</b>	<b>\$ 437,429</b>	<b>\$ 1,766,257</b>





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