

# Family Council Role Description

## Purpose of the Family Council

Families are at the center of everything we do, and the purpose of the Family Council is to consistently get feedback and input from a diverse group of parents to help inform our work. Understanding the experiences, preferences, and needs of families is critical to achieving our mission, and while we will continue engaging families through surveys, focus groups, and events, the Family Council will help us build an ongoing partnership with parents to better serve families within our region.

**Position Overview:** As a Family Council Member, your role is to actively participate in and contribute to the decision-making processes and discussions within the family council. Your primary responsibility is to represent the interests and concerns of the family members during monthly meetings, which may be conducted via Zoom. The goal of the family council is to foster open communication, discuss barriers, and make collective decisions regarding Early Childhood Care and Education (ECCE) systems building.

## + Roles and Responsibilities of Family Council Members

- Share the experiences and perspectives of your family and others you know
- Participate in monthly council meetings
- Build relationships with other council members and Ready Region/United Way staff
- Contribute ideas and suggestions to help improve families' experiences in the early childhood community
- Offer insights and suggestions to plan the work of the Family Council
- Provide feedback on your experience on the council
- Communicate regularly with Ready Region/United Way staff, other council members, and others within your community about the work of the council
- Serve as an ambassador, championing access to the services and supporting families' desires
- Join relevant trainings, meetings, and events that support the work of the Family Council
- Facilitate building relationships with families outside the council to serve as a representative for other family experiences
- Serve one full year on the council and participate in at least 80% of monthly meetings

## + Ready Region/United Way commits to:

- Provide onboarding and ongoing training for all council members
- Solicit input and feedback from the council to finalize principles, responsibilities, and policies related to the council
- Offer administrative, technical, and operations support for the council
- Value the experiences of all council members and actively listen to the experiences and preferences of families
- Honor the input of council members by being responsive and transparent on how council feedback is used
- Collect feedback on the experience of council members and make adjustments where needed
- Celebrate the success of the council, and work collaboratively to address challenges
- Provide translation services for Spanish-speaking families

## + Compensation

- All Family Council members will be provided with an annual stipend of \$600 to be paid in quarterly installments of \$150
- Compensation is provided for participating council members to help offset the cost of participation on the council (child care, meals, transportation, lost wages, etc.) and to honor their contributions and service on the council
- For non-standard meetings and activities, members can be paid an additional \$20 per hour
- Payment Methods: ACH Deposit or Mailed Checks

For additional information call or text 434-459-0200 or  
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